

## 180 Day Permit Extension Request

Application #: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

Address of Project: \_\_\_\_\_

Scope of Work: \_\_\_\_\_

Site Plan # (if applicable): \_\_\_\_\_ Project Building Code Cycle: \_\_\_\_\_

**Please Verify the Following:**

**Yes      No**

- 
- Has the owner name or contact information changed?
  - Has the contractors name or contact information changed?
  - Has the original approved scope of work changed?
  - Has the approved Site Plan expired?
  - I acknowledge that there may be an increase in impact fees.
  - I acknowledge that there may be an increase in permit fees.
  - Has construction started?
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Provide a justifiable reason or explanation as to why an extension is necessary:

\_\_\_\_\_  
Owner / Rep Name      By typing your name you agree to the extension terms      \_\_\_\_\_ Date      \_\_\_\_\_ Phone Number

**Official Use Only**

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First Extension      Second Extension      Third Extension      Final Extension

**Fees: Administrative Fee \$75**      Receipt #: \_\_\_\_\_

Extension Approved      Approved By\*: \_\_\_\_\_      Date: \_\_\_\_\_

New Expiration Date: \_\_\_\_\_

Extension Denied      Denied By: \_\_\_\_\_