



Stage 7: Pre-Pavement Walk-through Guidance Document

The following document is for guidance purposes only. The Applicant shall read and understand the relevant references listed below.

Description

Stage 7 is the step in the review process that includes the scheduling of a walk-through with the City review Engineer to ensure that infrastructure that will be publicly maintained is installed as approved and required.

The walk-through will occur after curb and gutter have been installed but prior to the installation of pavement. Stage 7 is coordinated directly with the assigned City review Engineer and should be scheduled one (1) week prior to the desired walk-through date.

General Information

- A pre-pave walk-through with the City occurs before paving any roads that will be publicly maintained or when paving over any public infrastructure. The City inspects the public infrastructure and identifies any issues to be resolved before paving.
- Attendees at the scheduled walk-through should include Engineer of Record (EOR); the civil contractor representative; and City staff. Generally, the City staff in attendance include the review Engineer, city inspector, streets, stormwater, and water and sewer.

Applicant Actions

- Prior to scheduling the walk-through, the EOR will ensure all public infrastructure is completely visible with no storage of materials or snow affecting the ability to inspect the infrastructure.
- The EOR will contact the City review engineer assigned to the project one (1) week before desired Pre-Pave walk-through date to schedule the walk-through.
- The EOR will provide compaction testing results and proctors for all compaction associated with public infrastructure directly to the city review engineer.
- The EOR will forward the Pre-Pave meeting invite to the necessary contractor attendees.
- The EOR will attend the Pre-Pave walk-through with City Review Engineer, civil contractor, and other city staff.
- The EOR will provide a punch list to the City Review Engineer.
- The EOR will correct any items the City identifies and provide proof of punch list resolutions to the City Review Engineer.

City Actions

- The City review Engineer will schedule the pre-pave walk-through with City staff and the EOR.
- The City review engineer will review compaction test results and proctors.
- The City review engineer will verify the punch-list has been resolved satisfactorily.

Relevant References

- City of Bozeman Design and Construction Standards
- City of Bozeman Municipal Code
- City Water and Wastewater Facilities Plans
- City Stormwater Master Plan
- City of Bozeman Transportation Master Plan

Next Steps

The Applicant will proceed to Stage 8 of the Engineering Infrastructure Review Process, “Final Inspection.”

City of Bozeman Contact Information

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