

Event Name:
Event Date:

How will admission of those under the legal age to drink be handled and what will the consequences be when underage drinking occurs?

How will staff handle those under the influence of alcohol? Will transportation be offered?

What actions will be taken in the event of a disturbance, medical or other type of emergency?

What other measures will be taken to maintain a safe environment for those in attendance?

COMMERCIAL GENERAL LIABILITY INSURANCE:

Organizer must obtain commercial general liability insurance covering the permittee and/or the permittee's organization for all activities related to the parade and/or public assembly, including but not limited to setup, the public assembly or parade itself, and all cleanup and takedown activities. The insurance policy shall contain no exceptions or exclusions for activities conducted under or related to the permitted activities. The permittee shall name the city, its officers, and employees as additional insureds on a primary non-contributory basis. The additional insured coverage shall be in a form acceptable to the city. The insurance shall be in the amounts of \$1,000,000 per occurrence with a \$2,000,000 general aggregate. The City Manager may grant a waiver for city sponsored events or when it is determined the event will not present a substantial or significant public liability. The City Manager shall consider the applicants proven financial inability to obtain insurance. If a waiver is being sought, applicant must present factual information on why the waiver is requested.

The insurance policy must provide coverage for alcohol.

Insurance must name the City of Bozeman as additional insured. If the event takes place on a state route or is determined by staff to pose risk for the State, the State of Montana must also be named as additional insured.

RESPONSIBLE BEVERAGE SERVER TRAINING:

If the event will be attended by 50 or more adults, responsible beverage servers are required. You must provide a certificate of completion of State approved Alcohol Education training. For more information on Alcohol Education and Training, please visit the Montana Department of Revenue website at <https://mtrevenue.gov/liquor-tobacco/liquor-education/>.