

# BOZEMAN<sup>MT</sup> Guaranteed Ride Home Reimbursement Form

## 1. General Information

### Pre-submittal Actions for participant

Familiarize yourself with the program on the bozeman.net website. Read all program information and disclaimers. By enrolling in program and subsequently submitting a reimbursement form, participants agree to all program requirements, rules and regulations, and disclaimers.

Enroll in program at gogallatin.org.

### Participants can submit this form one of three ways:

Submit online form on [www.bozeman.net](http://www.bozeman.net); or

Mail to: City of Bozeman, Transportation and Engineering Division, Attn: TDM Coordinator, P.O. Box 1230, Bozeman, Montana, 58771; or

Drop off in person: Attn: TDM Coordinator, Alfred E. Stiff Professional Building, 20 East Olive, Bozeman, Montana, 59715

### Include the following items in your reimbursement submittal:

- Reimbursement Form
- Receipt from ride hail service
- Remember to sign and date form

## 2. Participant Information

Name

Phone

Email

Residential Address

Mailing Address

Work Address (Pickup Location)

Date Guaranteed Ride Home was used

### 3. What mode of active transportation did you use to get to work that day?

- Bicycle
- Walk
- Transit (Streamline)
- Vanpool
- Carpool
- Other: \_\_\_\_\_

### 4. Reason for needing a GRH?

- Personal emergency
- Family emergency
- Unexpected mandatory overtime or schedule change
- Active transportation failure (e.g. flat tire on bike)
- Other: \_\_\_\_\_

### 5. What ride hail service did you use?

- Uber
- Lyft
- Greater Valley Taxi
- DeShields Rideshare Taxi
- Other: \_\_\_\_\_

### 6. Cost of Fare Discloser

By signing this form the Participant acknowledges all the information stated above is true. Incomplete reimbursement forms could be denied and returned to the Participant or result in a delay of the approval of the reimbursement. The GRH program has the right to request further information as necessary to process the requested reimbursement. If the Program Administrator determines that the ride was invalid or not authorized the reimbursement may be denied.

### 7. Signature

Sign here

Date